

Appendix 8

Five-Year Facility Plan

Introduction

The Law requires that an applicant school district prepare and submit a Five-Year Facility Plan addressing the following:

- new construction and rehabilitation needs of a district's school facilities,
- utilization of existing facilities,
- a district's cooperative efforts to secure from or to share facilities with adjacent school districts, and
- a district's effort to secure alternative financing at the local level.

Required Document

The California Department of Education (CDE), School Facilities Planning Division (SFPD) has developed standardized forms for use in complying with this requirement (*Form SFPD 575, Five-Year Facility Plan* and *Form SFPD 575a, Guidelines for the Submittal of the Five-Year Facility Plan*). These forms are self-explanatory; however, additional assistance is available from the SFPD. Submit one copy of the plan to the following:

California Department of Education
School Facilities Planning Division
P.O. Box 944272
Sacramento, CA 94244-2720
(916) 322-2470

Approval of the Five-Year Facility Plan

The SFPD is responsible for the review and written approval of the district's five-year facility plan. Once the plan has been approved, CDE will notify the OLA that the five-year facility requirement has been met.

The OLA must have certification from the CDE *prior* to the application receiving an initial SAB approval.

Updates

A new or revised five-year facility plan is required for each new or amended application filed with the SAB which has not been addressed in a current (not more than a year old) five-year facility plan. ☺
